

Dietitian

L I C E N S U R E C O M P A C T

**Dietitian Licensure Compact Commission
Inaugural Meeting Agenda
November 18th: 9am ET – 4pm ET**

Zoom: https://csg-org.zoom.us/webinar/register/WN_YcC_rKqzQSmSWXxR1vJSBg

<i>State</i>	<i>First Name</i>	<i>Last Name</i>	<i>ROLL CALL (PRESENT)</i>	<i>Compact Commission BYLAWS (yea)</i>	<i>Rule on RULEMAKING (yea)</i>
AL	Elizabeth	Sheehan	X	Y	Y
AR	Pam	Tanner	X	Y	Y
MT	Christine	Emerson	X	Y	Y
MS	Felicia	Wang	X	Y	Y
IA	Lexie	Stoneking	X	Y	Y
TN	Kimberly	Wallace	X	Y	Y
OH	Laura	Monick	X	Y	Y
NE	Sean	Loving	X	Y	Y
ND	Brooke	Frederickson	X	Y	Y
RI	Julia	Berman	X	Y	Y
SD	Maragret	Hansen	X	Y	Y
UT	David	Wright	X	Y	Y
KS	Tabetha	Mojica	X	Y	Y
OK	Camille	Luman	X	Y	Y
WI	Tara	LaRowe	X	Y	Y

9:00am ET

Welcome and Introductions of Interim Staff

- Imani Smith (CSG) opens the meeting, introduces the interim staff, and introduces the interim chair, Brooke Fredrickson (ND).

Dietitian

L I C E N S U R E C O M P A C T

9:10am ET

Welcome and Call to Order

- Brooke Fredrickson (ND) welcomes delegates and calls the meeting to order.

9:15am ET

Roll Call

- Imani Smith turns the meeting over to Kaitlyn Bison (CSG) to conduct roll call.

9:30am ET

Overview of Agenda/ Adoption*

- Samantha Nance, interim legal counsel, provides justification for amending the agenda to move ex-officio agenda item before bylaws.
- No delegates express interest in amending the agenda.
- Elizabeth Sheehan (AL) makes a motion to adopt the agenda
- Maragaret Hansen (SD) seconds the motion.
- Motion passes and agenda is adopted as is.

9:35am ET

Legislative Update/ Legal opinion of Deviations*

- Imani Smith (CSG) provides an update on legislative activity, and which states have enacted the model language.
- Imani Smith (CSG) turns the floor over to Samantha Nance for legislative review and process.
 - Samantha Nance provides further context.
- Imani Smith (CSG) explains the process CSG uses for tracking compact bills and reviewing compliance with model language.
 - Discussion on notifying bill drafters about required changes.

- Samantha Nance clarifies that there is no nonconforming language at present.
- Samantha Nance describes how deviations have been managed in other commissions and how recommendations are handled.
- Commissioners are asked to flag any attempts to amend the model language.
- Margaret Hansen (SD) asks whether a motion is needed.
- Margaret Hansen (SD) makes a motion to approve states; Lara Monick (OH) seconds.
- Brooke Frederickson (ND) restates the motion to accept the current state update.
- Motion passes.

9:45am ET

Review and Adoption of Compact Commission

Bylaws*

- Samantha Nance introduces the bylaws.
- Laura Monick (OH) notes that the term “multistate license” should be changed to “compact privilege.”
- Margaret Hansen (SD) asks whether this change affects statute language.
- Samantha Nance gives an overview of the role of bylaws and their relationship to statute, stating that the statute will always stay the same.
- Samantha Nance continues section-by-section review.
- Laura Monick (OH) make motion to use “executive director or designee” allow continuity during turnover; South Dakota seconds the motion.

Dietitian

L I C E N S I N G B E C O M P A C T

- Julia Berman (RI) expresses concerns that two separate positions may be needed.
 - Samantha reviews the Executive Committee sections and clarifies ex officio roles.
- Julia Berman (RI) discusses pros/cons of naming positions versus keeping terms general.
 - Laura Monick (OH) supports keeping language general to avoid frequent bylaw amendments.
- Laura Monick (OH) raises inconsistency between the bylaws' "5 business day" public meeting notice and statute's "30-day" requirement.
 - Motion to correct the notice period is seconded by South Dakota and passes.
- Brooke Frerickson (ND) asks if emergency meetings must still be posted publicly; Samantha confirms 24-hour notice.
- Laura Monick (OH) questions the source of the pro-rated surplus fund language and notes that no statutes contain that requirement.
- Laura Monick (OH) moves to remove the language; Elizabeth Sheehan seconds; motion passes.
- Samantha Nance suggests removing the final sentence as well; Laura Monick (OH) moves, Elizabeth Sheehan (AL) seconds, motion passes.
- Brooke Fredrickson (ND) requests a motion to adopt the amended bylaws.
- Elizabeth Sheehan (AL) moves; Laura Monick (OH) seconds.
- Roll call vote conducted by Kaitlyn Bison, motion carries.

10:15 am ET

Review and Adoption of Rule on Rulemaking*

- Brooke Fredrickson (ND) asks Samantha Nance to introduce the rule on rulemaking.
 - Samantha clarifies this rule is procedural and not substantive.
- Laura Monick (OH) moves to change Section 12 to Section 10; motion passes.
- Laura Monick (OH) requests that the definition of “rules” align with statute and reference the “practice of dietetics.”
 - Laura Monick (OH) moves; Julia Berman (RI) seconds; motion carries.
- Samantha Nance continues reviewing the rules.
- Margaret Hansen (SD) compliments the explanation of compact rulemaking.
- Brooke Fredrickson (ND) notes that “dietetic services” should be changed to “practice of dietetics.”
 - Laura Monick (OH) identifies additional areas that do not align with statute.
- Laura Monick (OH) moves to align these sections; Elizabeth Sheehan seconds; motion passes.
- Samantha Nance reviews emergency rulemaking, non-substantive revisions, and mechanisms for challenging substantive determinations.

- Brooke Fredrickson (ND) asks for a motion to adopt the rule on rulemaking; Margaret Hansen (SD) makes the motion and Julia Berman (RI) seconds. Motion passes.

10:45am ET

Discussion and Vote on Leadership

Nominations*

- Imani Smith introduces the leadership nomination process
- Samantha Nance asks for a motion to approve the ballot of nominees for Chair, Vice Chair, and three at-Large members.
- Tabetha Mojica (KS) moves; Camille Luman (OK) seconds; motion carries.

11:00am ET

Ex-officio Organization Selection *

- Samantha Nance gives an overview of ex-officio roles.
- Dan Logsdon provides clarification on the memo distributed and the intent of the drafting team.
- Charla Burrill presents on the Academy of Nutrition and Dietetics (AND).
- Sharon McCauley introduces the Commission of Dietetic Registration (CDR).
- Elizabeth Sheehan asks whether ex-officio members are nonvoting; Samantha Nance verifies this.

- Julia Berman (RI) supports including organizations as nonvoting members because they represent the profession and can provide perspective.
- Elizabeth Sheehan (AL) raises concern about balancing public protection and professional representation.
- Margaret Hansen (SD) notes statutory limitations and the need to work within them.
- Samantha Nance clarifies procedures for addressing overreach by ex-officio members.
- Brooke Fredrickson (ND) requests a motion to select CDR and the Academy as ex-officio organizations.
- Julia Berman (RI) moves; Tabetha Mojica (KS) seconds; motion carries.

12:00 pm ET

LUNCH

- Commission breaks one hour for lunch.

1:00pm ET

Discussion of Compact Data System

- Isabel Eliassen (CSG) provides an overview of Compact Connect.
 - Used by ASLP and Counseling Compacts; several others preparing to adopt it.
- Isabel Eliassen gives a system demo.

Dietitian

L I C E N S U R E C O M P A C T

- Julia Berman (RI) asks about public lookup of privileges; Isabel Eliassen confirms both public and staff lookup functions.
- Isabel Eliassen explains the encumbrance process and data uploads (API or Excel options).
- Tabetha Mojica (KS) asks about verification workflows.
- Laura Monick (OH) asks how states are notified when privileges are purchased; Isabel describes weekly summaries and monthly audit reports.
- Lexie Stoneking (IA) asks whether privileges are issued automatically; Isabel says the intent is automatic issuance.
- Julia Berman (RI) asks about background checks; Isabel Eliassen confirms the home state conducts the background check and marks compact eligibility.
- Camille Luman (OK) asks about notification timing; Isabel Eliassen notes instant notifications could be added if needed.
- Discussion continues about jurisprudence requirements, national certification, and data uploads.
- Kimberly Wallace (TN) asks about system costs associated with large-volume uploads.
 - Additional questions about compatibility with state systems.
 - Isabel Eliassen provides comparison with existing compacts that utilize CompactConnect.

1:45pm ET

Discussion of Commission Finances and Staff

Hiring

- Kaitlyn Bison introduces the item.

- Samantha Nance explains funding authority under statute.
- Dan Logsdon describes how other commissions have approached funding.
- Dan Logsdon offers to connect the Commission with PT board administrators.
 - Discussion of DoW grants and technology funding support from national organizations

2:00pm ET

Formation of Rules and Finance Committees

- Samantha Nance outlines the role of the Finance Committee, including forecasting responsibilities.
- Brooke Fredrickson (ND) asks about minimum committee size; Samantha Nance recommends at least three members.
- Volunteers:
 - Finance Committee: Brooke Frederickson, Dave Wright (UT), and Margaret Hansen (SD)
 - Rules Committee: Elizabeth Sheehan (AL), Laura Monik (OH), Margaret Hansen (SD), Tabetha Mojica (KS), and Camille Luman (OK).
- Volunteers are accepted onto committee roles.

2:15pm ET

Discussion of Future Rules for Consideration

- Samantha reviews areas likely to require future rulemaking.
- Items include:
 - Data system rules
 - Administration and issuance of compact privileges
 - Division of authority between Commission and states
 - Definition of “home state”
 - Other non-exhaustive items from prior compact experiences.

3:00pm ET

Questions from Delegates

- Brooke Fredrickson (ND) asks for further questions from delegates and receives none.

3:30pm ET

Public Comment

- No public comment received.

3:45pm ET

Review Next Steps

- Kaitlyn Bison provides overview of next steps such as meeting minutes and committee meetings.

4:00pm ET

Adjourn*

- Brooke Fredrickson (ND) asks for motion to adjourn
- Julia Berman (RI) moves to adjourn; Tabetha Mojica (KS) seconds the motion.
- Motion passes and meeting is adjourned.

Dietitian

L*| Indicates agenda item requires Commission vote