Dietitian
LICENSURE COMPACT

# Dietitian Compact
# Rules Committee – Minutes

**Date:** Thursday, September 17th at 2:30pm ET
**Location**: Zoom

Opportunity for public comment will be provided at each commission meeting. To request the opportunity to submit written or oral public comment, please email dietianscompact@csg.org at least 48 hours prior to the meeting with the subject line "Public Comment request".

*Note: Please identify which agenda item you are requesting to speak on.*

| Name | State/ Organization | Present |
|---|---|---|
| Laura Monik | OH | X |
| Margaret Hansen | SD | X |
| Tabetha Mojica | KS | X |
| Camille Vassilakos | OK | X |
| Elizabeth Sheehan | AL | |
| Michelle Strang | CDR | X |
| Charla Burill | AND | X |

Kaitlyn Bison (CSG), Kathryn Johnson (CSG), and Samantha Nance (Interim Legal Counsel) were also in attendance.

**2:30pm Welcome & Call to Order** **Chair**

- Chair calls the meeting to order and asks Kathryn Johnson (CSG) to take the roll.

**2:31pm Roll Call** **CSG**

- *See table above*.

**2:32pm Review and Adopt Agenda*** **Chair**

- Chair proposes amendment of agenda to add Draft Rule 3 back under discussion. Margaret Hansen (SD) agrees and makes a motion to adopt the agenda with amendments. Camille Vassilakos (OK) seconds. Motion passes.

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**2:33pm Adopt Draft Minutes from Previous Meeting* Chair**

- Chair asks for any changes to the draft minutes. Kaitlyn Bison (CSG) confirms receipt of Chair's proposed spelling corrections. Camille Vassilakos (OK) makes a motion to adopt. Margaret Hansen (SD) seconds. Motion passes.

**2:34pm Draft Rule 3 on Compact Privilege Process** **Chair/ Interim Legal Counsel**
***Discussion***

- Chair introduces 3.4 B and summarizes last meeting's discussion. Chair asks for discussion on the steps for establishing a home state.
- Chair suggests that a dietitian should notify the home state and submit proof of residence. Chair suggests that the draft language could give flexibility to the states on both what is considered proof and how it is verified. Camille Vassilakos (OK) agrees.
- Charla Burill (AND) questions if this requirement will put an additional burden on the states, and if the states are obligated to verify residence.
- Samantha Nance (Interim Legal Counsel) asserts that if the compact requires a licensee to demonstrate eligibility, it is the natural conclusion that it must be demonstrated to the licensing board.
    - The commission is not intended to be a licensing authority that makes any type of eligibility determination.
    - The state is responsible for denying and offering appeals, so they must also be responsible for verifying eligibility.
- Samantha Nance (Interim Legal Counsel) clarifies that the states are only uploading licensed individuals with background checks; this does not verify proof of residency or the credentials for alternative pathway. She asks Charla Burill (AND) who would verify the RD or the alternative pathway for credential.
- Charla Burill (AND) suggests that the RD will be verified when the number provided by the applicant is cross-checked with CDR's database. For the alternative pathway, she suggests that the home state will review the applicant's information manually. She mentions that this will not be a common occurrence. If an applicant's RD number were not found in CDR's database, the application would be deferred to the home state for review.
- Samantha Nance (Interim Legal Counsel) asks Kaitlyn Bison (CSG) if the system can treat verifying the RD credential as data validation. Kaitlyn Bison (CSG) confirms that the system should be able to cross-check the applicant's entered RD number with CDR's database and return an error report to the states if applicable.
- Committee members discuss the importance of having the information update frequently. Kaitlyn Bison (CSG) confirms this would likely happen daily.

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- Michelle Strang (CDR) asks how many states already verify the RD credential as part of the initial application for state licensure. Committee members respond that it is common to verify at initial application, but not to continually track if the credential remains in good standing.
- Chair emphasizes the need for applicants to be able to submit proof of eligibility up front. Should the RD credential fail to match CDR's database, the states will be notified and have additional documentation to review.
- Charla Burill (AND) expresses concern that some states may upload CNS credentials as eligible, when they are not.
- Tabetha Mojica (KS) asks if states will need to confirm RD credential with each renewal. Kansas does not currently include RD number in their database.
- Chair reviews B.2 with reference to Section 4 of the model compact language. Committee members express approval.
- Chair reviews B.3 which addresses the alternative pathway as well as failed background checks and other special circumstances. Camille Vassilakos suggests a language change from 'unusual' to 'special'. Committee members agree.
- Chair reviews B.4 and B.5 regarding active military status and address changes. No opposition.
- Chair reviews B.6 on pending investigations. Committee members mention that there will already be multiple attestations about veracity and that applicants are often unaware of pending investigations.
    - Chair proposes more general language stating that applicants will sign any attestation required by the state or Compact Commission. Committee members approve.
- Chair reviews B.7 on non-refundable fees. Tabetha Mojica (KS) proposes adding 'member state' to the language. Committee members agree.
- Chair reviews 3.4 C and D. No opposition.
- Chair reviews 3.4 E. Charla Burill (AND) asks if future information needs to be addressed in this section. Chair suggests broadening language. Committee members agree.
- Chair reviews 3.5 A and updates language to include a reference to Draft Rule 4.
- Chair reviews 3.5 B.
    - Camille Vassilakos (OK) emphasizes the need for state training regarding adverse action notification to member states in B.1.
    - Committee members discuss how a home state license changes from encumbered to unencumbered. Kaitlyn Bison (CSG) confirms that this will be a manual status change within the data system.
    - Committee members agree there is no need to include a look-back period.
    - Committee members agree that the home state including a dietitian's information in the latest upload counts as a notice of restored eligibility.

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- There is no need to distinguish between initial eligibility and restored eligibility. Kaitlyn Bison (CSG) states that she will confirm the data system's capabilities in this regard.

- Chair suggests returning to this discussion at the next meeting and asks if it would be possible to extend the November 19th meeting to 2 hours. No opposition.

**3:52pm** **Draft Rule on Obtaining a New Home State License** ***Discussion*** **Chair/ Interim Legal Counsel**

- *Agenda item skipped.*

**3:52pm** **Delegate Questions and Comments** **Chair**

- Chair asks for any further questions and receives none.

**3:53pm** **Public Questions and Comments** **Chair**

- *None received.*

**3:54pm** **Adjourn*** **Chair**

- Chair asks for a motion to adjourn. Margaret Hansen (SD) makes a motion to adjourn. Camille Vassilakos (OK) seconds. Motion passes.

* Indicates agenda item requires Rules Committee vote

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